

**RECORD OF PROCEEDINGS**  
MINUTES OF THE GRANDVIEW HEIGHTS CITY BOARD OF EDUCATION  
Budget Hearing, Organizational Meeting, and Regular Meeting – January 8, 2015

**Budget Hearing**

The 2015-2016 budget hearing began at 6:30 p.m. at the Brotherhood of Rooks Media Center in the Grandview Heights High School. Treasurer Beth Collier presented to the Board of Education the 2015-2016 Alternative Tax Budget, as required by the Franklin County Budget Commission. The budget included a breakdown of taxes levied; statements of fund activity, which project revenues and expenditures of each levy fund; and a schedule of outstanding bonded debt.

**Organizational & Regular Meeting**

The Grandview Heights City School Board met in regular session at the Brotherhood of Rooks Media Center in the Grandview Heights High School with Mrs. Brannan as President Pro-Tempore. The audio recording of this meeting is on file at the office of the Board of Education.

Call to Order: President Pro-Tempore Debbie Brannan called the meeting to order at 7:00 p.m.

Roll Call: The following members were present:

Members Present:

Grant Douglass, President  
Debbie Brannan, Vice-President  
Stephanie Evans, Member  
Adam Miller, Member  
Jesse Truett, Member

Members Absent:

Pledge of Allegiance was said and a moment of silent meditation was held.

**ORGANIZATIONAL MEETING**

**Motion 15-001: (President)** Mr. Douglass moved to elect Debbie Brannan as President of the Grandview Heights City School District Board of Education.

Mrs. Evans seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mr. Miller, aye; Mr. Truett, aye.

Motion carried 5-0.

**Motion 15-002: (Vice-President)** Mr. Miller moved to elect Jesse Truett as Vice-President of the Grandview Heights City School District Board of Education.

Mr. Douglass seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mr. Miller, aye; Mr. Truett, aye.

Motion carried 5-0.

**Motion 15-003: (2015 Meeting Schedule)** Mr. Douglass moved to approve the following resolution to establish the time, place and date of regular meetings in 2015:

Whereas, Ohio Revised Code, Section 3313.15 requires that at the time of the organizational meeting each Board of Education shall fix the time for holding its regular meeting, such meetings to be held a minimum of once every two months;

Now, therefore, be it resolved that the Board of Education of the Grandview Heights City School District shall meet to conduct any and all business to come before it on the third Tuesday of every month (except June, which will be held on June 30<sup>th</sup>, and July, which will be held July 9<sup>th</sup>) at 6:30 p.m., in the Brotherhood of Rooks Media Center located in Grandview Heights High School, in Columbus, Ohio, beginning February 2015;

And be it further resolved, that special meetings may be called at the discretion of the Board of Education.

Mr. Miller seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mr. Miller, aye; Mr. Truett, aye.

Motion carried 5-0.

**Motion 15-004: (Standing Resolutions)** Mr. Truett moved to approve the following standing resolutions:

**Resolution to Establish Compensation for Members of the Board of Education**

Whereas, Ohio Revised Code, 3313.12, delineates compensation for a board of education;

Now, therefore, be it resolved that the members of the Board of Education of the Grandview Heights City School District shall continue to be compensated at the rate authorized by law at \$125.00 per meeting for twelve (12) regular meetings and three (3) special meetings per year;

And be it further resolved that the Treasurer is directed to compensate Board of Education members according to this resolution.

**Resolution to Validate Treasurer's Bond**

Whereas, Ohio Revised Code 3313.25 requires a faithful performance bond for the Treasurer; and

Whereas, the bond must be furnished for each term of office of the Treasurer;

Now, therefore, be it resolved that this resolution shall serve notice that the Treasurer is bonded in the amount of \$20,000.00.

**Resolution to Establish Service Fund**

Whereas, Ohio Revised Code, Section 3315.15 provides for the setting aside from the General Fund a sum not to exceed two dollars for each child enrolled in the District, or twenty thousand dollars, (\$20,000.00), whichever is greater, as the "service fund"; and

Whereas, this money is to be used for the payment of expenses of the members of the Board of Education or of their official representatives actually incurred in the performance of their duties and in attendance at meetings and conferences as delegates of the Board of Education;

Now, therefore, be it resolved that the Board of Education of the Grandview Heights City School District acknowledges account number 001-2310-439-0000-000000-055-00-000, "Service Fund", within the 2015-2016 Appropriations in the amount of \$3,000.00, subject to modification by the Board of Education.

**Resolution to Authorize Payment of Bills**

Be it resolved by the Board of Education of the Grandview Heights City School District that the Treasurer is hereby authorized to pay all bills, as they are duly presented, provided funds are available, and to report monthly those bills which have been paid.

**Resolution to Authorize Tax Advances from County Auditor**

Whereas, Ohio Revised Code, Section 321.34 provides for the release of tax advances to a city board of education; and

Whereas, the County Auditor requires receipt of an authorizing resolution passed by a majority vote of the members of the board of education requesting the tax advances; and

Whereas, it is deemed to be financially advantageous for the Grandview Heights City School District to promptly receive the 2015 tax monies;

Now, therefore, be it resolved by the Board of Education of the Grandview Heights City School District that the Superintendent and the Treasurer be authorized to request the tax advances for the year 2015.

**Resolution to Authorize Investments of Interim Funds**

Whereas, Ohio Revised Code, Section 135.14 permits Boards of Education to make investments in certificates of deposit of banks, bonds, notes or other obligations to the United States; and

Whereas, it is the intent of the Board of Education of the Grandview Heights City School District to invest funds not currently needed to meet operating costs in order to earn interest on these funds;

Now, therefore, be it resolved by the Board of Education of the Grandview Heights City School District that the policy for investment of cash not currently needed to meet obligations for short periods of time (less than two years) shall be one in which the cash balance remaining on active deposit be as low as is consistent with good business practice and the investment of cash be made according to the following principles: 1) Safety of principal; 2) Liquidity; and 3) Interest earnings.

Be it further resolved that the Treasurer is hereby authorized to determine the amounts of cash not needed to meet current obligations and to invest in certificates of deposit with interest rates most advantageous to the Board of Education and other such investments as authorized under section 135.14 and 135.142 of the Ohio Revised Code.

**Resolution Authorizing Application for Local, State and Federal Funds**

Whereas, Local, State and Federal Funds are made available to Grandview Heights City Schools through the Consolidated Local Plan, etc.;

Now, therefore, be it resolved that the Superintendent is authorized and duly directed to make application for Local, State and Federal Grants and create funds as necessary.

**Resolution to Appoint Superintendent of Schools as Purchasing Agent**

Be it resolved that the Superintendent of Schools or the Superintendent's designee be appointed to serve as purchasing agent for the Board of Education on behalf of the school district.

**Resolution Listing Legal Counsel**

Whereas, Ohio Revised Code, Section 3313.35 outlines authority for boards of education to hire legal counsel; and

Whereas, from time to time it is necessary for boards of education to engage legal counsel to represent the school system;

Now, therefore, be it resolved that the firms of Bricker and Eckler, and Benesch, Friedlander, Coplan and Aronoff LLP be named as legal counsel;

And be it further resolved that the Superintendent, Treasurer and School Board President are authorized to obtain legal counsel.

**Resolution to Authorize Employment of Temporary Personnel**

Whereas, on occasion it becomes necessary for the Superintendent of Schools to employ temporary personnel in emergency situations as needed; and

Whereas, such employments are presented to the Board of Education for approval at the next regular meeting; Now, therefore, be it resolved by the Board of Education of the Grandview Heights City School District that the Superintendent be authorized to employ temporary personnel as needed in emergency situations.

**Bobcat Booster Athletic Passes**

Whereas, the Board of Education recognizes the support of the Bobcat Boosters to students in the Grandview Heights School District;

Whereas, the Board of Education acknowledges the generous financial contributions made by the Bobcat Boosters to the School District's student activity funds;

Now therefore be it resolved that the Board of Education continues to authorize the issuance of annual athletic event passes to qualifying Bobcat Club members by the Bobcat Boosters.

Mr. Douglass seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mr. Miller, aye; Mr. Truett, aye.

Motion carried 5-0.

**Motion 15-005: (Legislative Liaison to OSBA)** Mr. Douglass moved to approve the following resolution to appoint a legislative liaison to OSBA:

Be it resolved that, Jesse Truett, Member of the Grandview Heights Board of Education, be appointed Legislative Liaison to the Ohio School Boards Association for the 2015 year.

Mr. Miller seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mr. Miller, aye; Mr. Truett, aye.

Motion carried 5-0.

**Motion 15-006: (Appoint Liaison to GH/MC Education Foundation)** Mr. Truett moved to approve the following resolution to appoint a liaison to the GH/MC Education Foundation:

Be it resolved that, Stephanie Evans, Member of the Grandview Heights Board of Education, be appointed Liaison to the GH/MC Education Foundation for the 2015 year.

Mr. Douglass seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mr. Miller, aye; Mr. Truett, aye.

Motion carried 5-0.

**Motion 15-007: (Appoint Liaison to Facilities Committee)** Mr. Douglass moved to approve the following resolution to appoint a liaison to the Facilities Committee:

Be it resolved that, Jesse Truett, Member of the Grandview Heights Board of Education, be appointed Liaison to the Facilities Committee for the 2015 year.

Mrs. Evans seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mr. Miller, aye; Mr. Truett, aye.

Motion carried 5-0.

**Motion 15-008: (Audit Committee, Public Records Designee)** Mr. Miller moved to approve the following resolutions:

**Resolution to Continue Audit Committee**

Be it resolved that all duly elected members of the Board of Education shall continue to serve as the School District's Audit Committee.

**Resolution to Appoint the Board Designee as Public Records Official**

Be it resolved that, Hayley Head, Executive Assistant to the Superintendent, be appointed the Board of Education designee as the public records official for the 2015 year.

Mr. Douglass seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mr. Miller, aye; Mr. Truett, aye.

Motion carried 5-0.

REGULAR MEETING

**Motion 15-009: (Minutes)** Mr. Truett moved to approve the minutes of the Regular Meeting on December 18, 2014.

Mr. Douglass seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mr. Miller, aye; Mr. Truett, aye.

Motion carried 5-0.

**Motion 15-010: (Treasurer's Reports)** Mr. Douglass moved to approve the December 2014 Treasurer's reports and accept payment of the December bills totaling \$1,782,312.46 for all funds.

Mr. Truett seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mr. Miller, aye; Mr. Truett, aye.

Motion carried 5-0.

### **Board Committee Reports**

Mr. Adam Miller introduced Mr. Jerry Bower, who gave an update on the recycling program.

### **Presentations**

- Gifted Services – Jennifer Haddow, Director of Student Services; Dr. Marnie Morrison, ESCCO Gifted Consultant; and Joan Grundy and Jannel Kumar, GHCS D Gifted Instructors.
- Grading Scale Update – Dr. Jamie Lusher, Chief Academic Officer, and Ken Chaffin, GHHS Principal.

### **Recommendations from Superintendent to the Board of Education:**

**Motion 15-011: (Curriculum and Instruction)** Mr. Douglass moved to approve the following:

1. 2015-2016 School Calendar  
Recommend the board approve the 2015-2016 School Calendar.
2. Grandview Heights High School Course Selection Handbook 2015-2016  
Recommend the board approve the 2015-2016 Course Selection Handbook.
3. Amendment to Board Policy – Entrance Age (Mandatory Kindergarten)  
Recommend the board adopt the following policy regarding the mandatory kindergarten entrance age:

Each child who is five years of age on or before August 1 is eligible to enroll in kindergarten. Each child who is six years of age on or before August 1 and who has successfully completed kindergarten is eligible to enroll in the first grade.

The District policy requiring successful completion of kindergarten may, upon parental request to the pupil personnel services committee, be waived provided the child demonstrates to the satisfaction of the committee the social, emotional and cognitive skills necessary for first grade, and that the child is at least six years of age by the District admittance date. This committee shall be comprised as set forth in the Ohio Revised Code.

Mr. Truett seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mr. Miller, aye; Mr. Truett, aye.

Motion carried 5-0.

**Motion 15-012: (Business and Finance)** Mr. Truett moved to approve the following:

1. Resolution to Approve Tax Budget  
Whereas, Section 5705.28e of the Ohio Revised Code provides for the adoption of the tax budget on or before January 15th; and  
  
Whereas, the Treasurer has prepared the tax budget according to guidelines from the State and County Auditors and the Ohio Department of Education; and  
  
Whereas, the Board of Education has conducted a public hearing on the proposed budget in accordance with Ohio Revised Code, Sections 5705.28, 5705.29 and 5705.30;  
  
Now, therefore, be it resolved that the Board of Education of the Grandview Heights City School District adopt the 2015-2016 tax budget and direct the Treasurer to submit the tax budget document to the County Auditor by January 20, 2015.

2. Contract for Behavior Observation/Consultation and Report Writing  
Recommend the board approve a contract with the Educational Services Center of Central Ohio for Behavior Observation/Consultation and Report Writing for 5.5 hours at a total cost of \$561.00.
  
3. Contract Expiration Notices  
Recommend the board authorize and direct the Treasurer to notify the following administrators in writing that his/her contract expires on the date indicated, and that he/she may request a meeting with the Board of Education to discuss the Board's reasons for renewal or non-renewal of his/her contract in accordance with State law.
 

Colleen Adkinson	6/30/2015
Ken Chaffin	7/31/2015
Jennifer Clifton	7/31/2015
James Hall	7/31/2015
Carol Hamilton	7/31/2015
Brad Pettit	7/31/2015
Angela Ullum	7/31/2015
  
4. Kindergarten Tuition Rate  
Recommend the board approve the All Day Kindergarten tuition rate for the 2015-2016 school year at \$330.00 per month.
  
5. Kids' Club Tuition Rates  
Recommend the board approve the Kids' Club tuition rates remain at the same level as 2014-2015 for the 2015-2016 school year and that Summer 2015 rates remain at the same level as the Summer 2014 rates.
  
6. Agreement for National WebCheck Program Services and Equipment  
Recommend the approve the Agreement for National WebCheck Program Services and Equipment.
  
7. Resolution Authorizing Lease-Purchase of Copier Equipment  
Recommend the board approve the resolution and contract authorizing the lease-purchase of copier equipment and services with ComDoc.

Mr. Douglass seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mr. Miller, aye; Mr. Truett, aye.

Motion carried 5-0.

**Motion 15-013: (Personnel)** Mr. Truett moved to approve the following:

1. Supplemental Duty Contracts  
Recommend the board approve the following supplemental duty contracts for the 2014-2015 school year:
  - a. Katie Albanese, Track, Assistant Varsity Coach, Class V-1-2, \$2,357.28
  - b. Ramone Brant, Track, Assistant Varsity Coach, Class V-2-5, \$2,946.60
  - c. Michael Cantrell, Softball, Head Coach, Class II-1-2, \$3,732.36
  - d. Ray Corbett, Tennis, Head Coach, Boys, Class III-3-M, \$5,107.44
  - e. Kathy Kinnard, Tennis, JV Coach, Boys, Class VI-3-M, \$2,357.28
  - f. Victoria Lynch, Softball, Middle School Coach, Class V-1-2, \$2,357.28
  - g. Pat Mayfield, Baseball, Assistant Varsity Coach (.50 FTE), Class V-1-4, \$1,178.64
  - h. Rob McKinney, Softball, Assistant Varsity Coach, Class V-1-2, \$2,357.28
  - i. Sam Mehling, Baseball, JV Coach (.50 FTE), Class V-1-1, \$1,178.64
  - j. David Owens, Softball, JV Coach, Class V-1-2, \$2,357.28
  - k. Jason Peters, Strength & Conditioning Coach, Spring, Class V-3-M, \$3,928.80
  - l. Megan Shea, Track, Middle School Coach, Class V-2-6, \$2,946.60

2. Kids' Club Recreation Leader  
Recommend the board approve the following Kids' Club employee as Recreation Leader for the 2014-2015 school year, effective January 15, 2015:
  - a. Ashley Cook, 4 hours/day, \$12.15/hour
  - b. Avery Borchers, 4 hours/day, \$12.15/hour
  
3. Kids' Club Personnel Change in Hours  
Recommend the board approve a change in hours for the following Kids' Club employee for the remainder of the 2014-2015 school year:
  - a. Wanikee Swanson, from 4 hours/day to 6 hours/day
  
4. Kids' Club Personnel Position Change  
Recommend the board approve the following Kids' Club personnel position change for the remainder of the 2014-2015 school year:
  - a. Rachel Mistler, from Recreation Leader to Substitute

Mr. Douglass seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mr. Miller, aye; Mr. Truett, aye.

Motion carried 5-0.

**Motion 15-014: (Adjourn)** Mr. Miller moved to adjourn the meeting. Mr. Douglass seconded the motion.

Roll Call: Mrs. Brannan, aye; Mr. Douglass, aye; Mrs. Evans, aye; Mr. Miller, aye; Mr. Truett, aye.

The meeting was adjourned at 8:52 p.m.

ATTEST:

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President

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Treasurer